



CYBERTECH SYSTEMS AND SOFTWARE LIMITED

CIN: L72100MH1995PLC084788

Regd. Off.: CYBERTECH HOUSE, B-63-64-65-MIDC, ROAD NO. 21/34,  
J.B. SAWANT MARG, WAGLE ESTATE, THANE (WEST),  
MAHARASHTRA – 400604

C- 022 - 2583 4643 | F- 022 2583 2574

E-mail ID: [cssl.investors@cybertech.com](mailto:cssl.investors@cybertech.com) | Web: [www.cybertech.com](http://www.cybertech.com)

**NOTICE OF 22<sup>nd</sup> ANNUAL GENERAL MEETING AND BOOK CLOSURE**

Notice is hereby given that the Twenty-second (22<sup>nd</sup>) Annual General Meeting (AGM) of **CyberTech Systems and Software Limited** ("the Company") will be held on Thursday, September 28, 2017 at 04:00 P.M. (IST) at CyberTech House, Plot No. B-63/64/65, Road No. 21/34, J.B. Sawant Marg, MIDC, Wagale Estate, Thane – 400 604., to transact the business as mentioned in the Notice of the AGM, which has been posted to all Members at their Registered Addresses or to the email IDs provided by them, together with the Annual Report. A copy of the same is made available on the website of the Company [www.cybertech.com](http://www.cybertech.com) and on the website of Central Depository Services (India) Limited (CDSL) [www.evotingindia.com](http://www.evotingindia.com).

Pursuant to Section 91 and other applicable provisions, if any, of the Companies Act, 2013 and Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 the Register of Members and Share Transfer Books of the Company will remain closed from Friday, September 22, 2017 to Thursday, September 28, 2017 (both days inclusive) for the purpose of 22<sup>nd</sup> Annual General Meeting (AGM) and payment of dividend.

Pursuant to Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to provide its members with the facility to exercise their right to vote at the AGM by electronic means and the business may be transacted through remote e-voting services provided by CDSL, on all resolutions set forth in the Notice. The voting rights of Members shall be in proportion to the shares held by them, as on the cut-off date i.e. Thursday, September 21, 2017.

Any person, who acquires shares of the Company and becomes member of the Company after September 04, 2017 i.e. the date considered for dispatch of physical AGM Notice along with Annual Report and holding shares as of on the cut-off date i.e. September 21, 2017 may obtain the login ID and password by sending a request in e-mail to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) by mentioning your Folio/DP ID and Client ID No. or may visit link:

<https://www.evotingindia.com/ContactUs.jsp> for more details.

The members may note that:

a) The remote e-voting period shall:

Commence: **On Monday, September 25, 2017 at 9.00 a.m.**

End: **On Wednesday, September 27, 2017 at 05.00 p.m.**

b) Once a vote is cast by the Member, he/she shall not be allowed to change it subsequently.

c) The facility for voting through ballot shall be made available at the AGM for the members who have not cast their vote by remote e-voting; and

d) The members who have cast their vote through remote e-voting shall not be entitled to cast their vote again. If a member casts votes by both the modes, then voting done through remote e-voting shall prevail and Ballot shall be treated as invalid. In case of any queries pertaining to e-voting, members may refer to the Frequently Asked Questions (FAQs) for members and e-voting user manual for members available at the Downloads section of <http://www.evotingindia.com> or write an e-mail to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).

Subject to the applicable provisions of Companies Act, 2013, dividend as recommended by the Board of Directors, if declared by the members at the AGM, will be paid on or before Friday, October 27, 2017 to those members whose names appear on the Register of members as on Thursday September 21, 2017. In respect of shares held in electronic form, the dividend will be payable on the basis of beneficial ownership as at close of business hours of Thursday September 21, 2017 as per the details furnished by the depositories viz. National Securities Depository Limited (NSDL), Central Depository Services Limited (CDSL) for the purpose as on date.

**For CyberTech Systems and Software Limited**

Sd/-

**Sarita Leelaramani**

**Company Secretary and Compliance Officer**

Date: September 07, 2017

Place: Thane



## CyberTech Systems and Software Ltd.

CyberTech House, B-63-64-65-MIDC Wagle Estate, J.B. Sawant, Marg, Thane - 400 604

CIN - L72100MH1995PLC084788 | Tel. - 022 2583 4643/44/45 | Fax - 022 2583 2574

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**(To be handed over at the entrance of the meeting hall)**

<b>DP ID:</b>	<b>Folio No.:</b>
<b>Client ID:</b>	<b>No. of Shares:</b>

Full name of the Shareholder/Proxy attending \_\_\_\_\_  
(In block letters)

I hereby record my presence at the **22<sup>nd</sup> Annual General Meeting** held on **Thursday September 28, 2017** at 4.00 P.M. at the Registered Office of the Company at CyberTech House, B-63-64-65-MIDC Wagle Estate, J.B. Sawant, Marg, Thane - 400 604.

\_\_\_\_\_  
(Member's /Proxy's Signature)

**Note:**

- 1) The Proxy, to be effective should deposit Proxy Form (duly filled & signed) at the Registered Office of the Company not less than FORTY EIGHT HOURS before the commencement of the meeting.
- 2) A Proxy need not be a member of the Company.
- 3) Shareholder/Proxy holder desiring to attend the meeting should bring his copy of the Annual Report for reference at the meeting.
- 4) In the case of joint holders, the vote of the senior who tenders a vote, whether in person or by Proxy, shall be accepted to the exclusion of the vote of the other joint holders. Seniority shall be determined by the order in which the names stand in the Register of Members.